

CURL Travel Bursary Policy

Travel Bursary Rules & Regulations

1. Any student currently enrolled in a Faculty of Arts and Social Sciences program at Huron University College is eligible for CURL Travel Bursary. Recipients of CURL Fellowships are eligible for Travel Bursaries and vice versa.
2. The Travel Bursary is awarded as a one-time amount of \$500.
3. The intention of the Travel Bursary is to support undergraduate research. As such, funds should be used to assist with conference/workshop registration, transportation, and accommodation for students who are:
 - a) presenting their research at scholarly conferences
 - b) attending scholarly workshops intended to develop research and career skills
 - c) travelling for the purposes of completing research such as archival or community work.

Students who are unsure of if their travel would qualify for a Travel Bursary are invited to contact us at curl@uwo.ca.

4. Student travel must be extracurricular. The bursary may not be used to support travel required for a course assignment or academic program requirement.
5. Travel may occur at any point during the calendar year, including up to 6 months after the recipient completes their studies at Huron.
6. Travel Bursary applications are accepted on a rolling basis from September 1 - March 30 each academic year. Any funds remaining by March 30 will be reallocated to the CURL Conference fund.
7. Any application for a Travel Bursary must be accompanied by documentation from a CURL Faculty Associate indicating their support of the application. Supporting documentation from the Faculty Associate should be sent directly to curl@uwo.ca.
8. Bursary recipients can expect to receive their funds approximately 7-8 weeks after application. Students who require their funds sooner should contact curl@uwo.ca.
9. Bursary recipients must submit a written reflection to curl@uwo.ca on their travel experience and knowledge gained within 30 days of travel.

Travel Bursary Reflection

Notes

The Travel Bursary Reflection is a minimum 400-word document outlining your travel and learning outcome. It is intended to be used as a celebration of your work and promote CURL's programming on CURL's website and social media. You are welcome to request edits, updates, or removals at any time. CURL reserves the right to edit and request changes to your reflection for the purposes of clarity, conciseness, breadth, etc.

Template

Section 1: Basic Details

At the top of the page, include your full name, date of travel, and travel destination (e.g: Dr. Brown's Grant Writing Workshop at University of Toronto)

Section 2: Summary (2-6 sentences)

Provide a paragraph summarizing where you went and what you did/learned.

Section 3: Detailed Reflection (minimum 400 words)

Explain where you went and what you did/learned in more detail. (Write as if the reader did not read your summary, i.e., repeat introductory information.) You can take this reflection in many directions—we want to hear your thoughts! However, if you need some inspiration, here are some ideas:

- What inspired you to take this trip? Was it what you thought it'd be? What surprised you?
- What did you learn? Would you like to continue down this line of research?
- What did you enjoy? What did you find frustrating, and how did you resolve those troubles?
- How do you expect the skills or knowledge you gained to help you down the road?
- Did the trip challenge your ideas or assumptions? Did it reaffirm your knowledge?
- Would you recommend a CURL Travel Bursary to other students? Why or why not?